



CLEVELAND MUNICIPAL COURT

HOUSING DIVISION

JUDGE W. MONÁ SCOTT

Housing Court Specialists are court employees with expertise in and knowledge about housing renovation, inspections, rentals and management. They offer information and assistance in Housing Court cases.

Housing Specialists are NOT attorneys and CANNOT offer you legal advice or representation.

Housing Specialists CAN, however, provide landlords, tenants, and property owners with information about the laws and about court procedures, including information about:

- Eviction Process
- Ohio Landlord Tenant Act
- Cleveland Codified Ordinances
- Mediation Services
- Utility Shut-Offs
- Restraining Orders
- Rent Deposits
- Motion to Compel Repairs
- Applications for Release of Rent
- Code Violation Cases
- Move Out Procedures
- Lockouts

Housing Specialists may provide you with blank forms for your use, or may direct you to places where forms can be purchased. Housing Specialists cannot complete the forms or file them for you.

Housing Specialists are available to see people on a walk-in basis from 8:30 a.m. until 3:30 p.m., Monday through Friday, on the first Floor of the Justice Center. If you are interested in speaking with a Specialist, please sign in at the First Floor Clinic Table, and a specialist will assist you. Please note that the Civil Division of the Clerk of Courts is not able to accept filings after 4:00 p.m. If you would like to file a document with the Clerk, and want to speak with a Specialist before doing so, please arrive at the Clinic before 3:30 p.m.

Specialists can also provide information by telephone. The Specialists receive many telephone calls each day; please allow 48 hours for the specialist to return your call. If your problem is an emergency, it is best to speak to a specialist in person.

Please call the **Receptionist Desk** at **(216) 664-4295** to be connected with an available Housing Specialist.

Housing Specialists can be reached at the telephone numbers below:

Mary Barnwell Chief Housing Court Specialist 216-664-6178

Alia Almashni 216-664-6143

Carl Kannenberg 216-664-4906

Antonio McMullen 216-664-6268

Kathy Rosner 216-664-4929

Cheryl Lynn Cooper Harris 216-664-4050